

**Minutes of the meeting of the  
Henleaze, Stoke Bishop & Westbury-on-Trym  
Neighbourhood Partnership held at  
Westbury Primary School, Bayswater Avenue,  
Henleaze, Bristol BS6 7NU  
28 September 2015 at 7 pm**

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## **Members**

### **Ward Councillors**

Henleaze - Clare Champion-Smith (A), Glenise Morgan (P)  
Stoke Bishop - Peter Abraham (A), John Goulandris (P)  
Westbury-on-Trym - Geoff Gollop (P), Alastair Watson (P)

### **Neighbourhood Partnership Ward Members**

Henleaze - Valerie Bishop (P), Helen Furber (P), Vacancy x 2 (A)  
Stoke Bishop - Gay Huggins (P), Alan Preece (P), Peter Robottom (A)  
Peter Weeks (P)  
Westbury-on-Trym - Alan Aburrow (P), Sue Boyd (P), David Mayer (P),  
Vacancy (A)

**Other representatives:** Graham Donald (Co-optee) (P), Stephanie French (Co-optee - Tree Champion) (P), Wendy Hull (Co-optee - Neighbourhood Watch) (P), Paul Bolton-Jones (Police Neighbourhood Manager) (P), Jenny Hodges (Equalities representative).

Also present: Andrew McGrath-Neighbourhood Co-ordinator, Steve Gregory-Clerk to the Neighbourhood Partnership.

#### **1. Welcome and introductions, apologies for absence.**

Apologies were received from Councillor Clare Champion-Smith, Councillor Peter Abraham, Peter Robottom and Jenny Hodges (Equality representative).

#### **2. Minutes of the meeting of the Neighbourhood Partnership held on 15 June 2015**

The Minutes of the meeting held on 15 June 2015 were confirmed as a correct record and signed by the Chair, subject to the word

'write' being changed to 'speak' in Minute No. 5, paragraph 3 on third page.

### **3. Declarations of interest**

None declared.

### **4. Public forum**

<b>Subject</b>	<b>Name</b>	<b>Number</b>
Park Grove pedestrian improvements	Dave Cierocki	1
Park Grove pedestrian improvements	Shirley Philips	2

The Partnership received the statements and after consideration it was agreed that Councillor Morgan would investigate the possibility of extending the consultation period with the Council's highway officer to allow for greater public engagement with the proposal.

### **5. Henbury Loop A4018 – Councillor Mark Weston**

Councillor Weston updated the Partnership on the latest position in respect of the Henbury Loop v Spur, the main points included –

- Initially the Loop was the preferred option;
- West of England Partnership reviewed costs of the Project on 9 July 2015 and on 17 July 2015 approved the Spur option;
- The decision was called-in by Councillors as it was felt that passenger growth rates had not been taken fully into account and the differences in timings and costs were considered to be minimal;
- Bristol City Council backed the call-in position and referred the matter back to the West of England Partnership, who decided to remain with their original decision of the Spur option;
- The thinking behind this was to enable the scheme to be 'signed off' in time for the Chancellor's autumn budget statement;
- The Spur could be retrofitted to a Loop during Phase 3 of the Project;
- Regarding the A4018 highway officers were proposing a raft of measures to improve traffic flows including lane controls, bus lanes and Crow Lane roundabout being replaced with 'intelligent' traffic lights. Modelling of the proposals would be published in late autumn or early winter;
- Emphasised that the proposals would have a significant impact on traffic flows in several north Bristol wards;

- It was anticipated that consultation on traffic management proposals would start in the next couple of months.

The Partnership thanked Councillor Weston for the update.

## 6. Feedback from Working Groups

### (i) Environment report (including Tree report)

The Partnership noted the latest position of the issues as detailed in the report, subject to an additional sentence at the start of point 4 being inserted: 'Emma Williams (Neighbourhood Arts Programme Manager) and Zoë Cameron (Commissioned Artist) gave a presentation on the Bristol murmuration project for NP3'.

Tree report – an update was given in respect of 29 & 36 Devonshire Road, Henleaze tree replacements. Work had now been approved and plans drawn up, subject to conditions, so that the trees could now be planted.

The following proposals were also agreed –

1. The Neighbourhood Committee, voting three for and one against (Councillor Gollop), **agreed to fund** the Cedar of Lebanon Tree sculpture in Stoke Lodge from the Neighbourhood Partnership's S106 Hiatt Baker allocation at a cost of up to **£10,000** comprising approximately £7,000 for the Sculpture work with the remaining costs relating to scaffolding, which would depend on the scale of the tree reduction needed. (The Committee noted that the exact cost of the scaffolding would not be known until after September when the nesting season had ended and the tree could be properly examined and an assessment made);

2. The Neighbourhood Committee **agreed to fund** up to £400 to help promote the Neighbourhood Partnership's new promotional leaflet with funds from the Partnership's general budget.

### (ii) Transport

The Partnership agreed/noted the latest position of the issues as detailed below. (The Neighbourhood Committee **agreed** item 2 unanimously) –

1. That the Transport Working Group's revised Terms of Reference, following their review at the Group's recent AGM, be approved;

2. That the commitment of £5k from the Neighbourhood Partnership's devolved funds, to match-fund the NP4's Neighbourhood Committee recently approved spend of £5k to half-fund the £10k cost of a safety upgrade for the Wellington Hill West Zebra Crossing, be approved;
3. That the continuing lack of progress with publishing the results relating to the possible removal of the remaining section of bus lane on the approach to the White Tree roundabout, or to justify its retention, be noted;
4. That the current lack of any major Stakeholder involvement with proposals to mitigate the potential impact of additional traffic volumes on the A4018, arising from the Cribbs/Patchway New Neighbourhood (CPNN) be noted;
5. That the traffic-calming chicanes in Chock Lane which had been installed and the post-scheme traffic counts that had been carried out subsequently, indicating that the scheme had achieved the desired reduction in traffic speeds with 99% of vehicles now not exceeding 21mph at the exit from the chicanes, be noted.

**(iii) Older people**

The report was noted.

Updates – 'LinkAge' booklet now being distributed; NP members recommended to attend dementia workshop, working group to look at this; 3 x buses had been secured for 9 December trip;

Neighbourhood Watch report noted.

**(iv) Communication**

The report was noted. October meeting about boundary review 3 x topics, need to register.

**(v) Governance Working Group** (paper circulated at the meeting and copy held on the Minute Book)

The Governance Working Group had met to clarify the status of representatives serving on the Neighbourhood Partnership and to discuss the implications of the upcoming boundary changes on the Neighbourhood Partnership representative and resource distribution.

With regard to the point about elections after the boundary changes had been made, concern was expressed that voting could be duplicated. To mitigate this it was suggested that the new Henleaze & Westbury-on-Trym Forums happen at the same time and discuss issues as a combined forum.

The Chair of the Neighbourhood Partnership agreed that this be discussed further.

Subject to the above comments the Neighbourhood Partnership noted and agreed the paper.

### **Police representative**

The Neighbourhood Partnership welcomed the new police representative Paul Bolton-Jones, Neighbourhood Manager to the meeting and received a verbal statement in respect of his previous police work experience and aspirations for the NP3 area.

## **7. Local Highways Schemes - Finances**

The Partnership received a report from the Highways Area Manager about the current financial position in respect of the Local Traffic Scheme budget and to approve a project budget for each of the projects previously approved by the Neighbourhood Partnership.

The Partnership noted that there was now an underspend of approximately £50k due to the lack of capacity in the Highways team. An additional £500k that had been agreed by the Mayor to increase capacity in the Highways team to catch-up on the backlog of projects had apparently not been made available to date. The Highways team had struggled to increase the size of the team and therefore the backlog largely remained.

The Partnership expressed its regret and disappointment that the money could not be spent and the lack of officer representation from the highways department at the meeting.

## **8. Wellbeing**

The Partnership received a report of the Neighbourhood Co-ordinator regarding the allocation and recommendations of the Wellbeing Panel.

The Neighbourhood Committee Members present voted on the recommendations as set out in the report.

On being put to the vote it was unanimously –

**Resolved - that the funding allocation as recommended by the Wellbeing Panel as set out below be approved -**

<b>Name</b>	<b>How much Requested £</b>	<b>Discussion and Recommendation</b>
Stoke Lane Traders and Community	£1,500	<b>Recommendation:</b> Fully Fund total cost of project: <b><u>£1,630</u></b>
Westbury Baptist Pre-school	£1,800	<b>Recommendation:</b> Defer decision and Co-ordinator to make further contact with the applicant

## **9. Neighbourhood partnership Plan**

The Neighbourhood Coordinator committed to getting an update to members during the next round of Neighbourhood Forums. Updates would only be made where progress had been made.

## **10. Neighbourhood Co-ordinator's report**

The Partnership considered a report of the Neighbourhood Co-ordinator updating on various issues and for decision.

**Resolved – that -**

- 1. Dates of next forums be noted;**
- 2. The latest brief update on the Bristol Libraries consultation be noted;**
- 3. The Mayor's response to the letter of concern sent regarding the omission of any mention of NP's in the recent edition of Our City be noted and that efforts to contact the appropriate Council officer be pursued by the Chair of the NP;**
- 4. The latest meeting schedule and the provisional dates of Working Groups, Forums and NP meetings in 2015/16 be noted;**
- 5. The updates on this NP's devolved budgets and the update on non-devolved S106 funding allocated to this NP area be noted;**
- 6. The update on the NP's publicity leaflet be noted;**
- 7. The provisional plans for the NP city-wide event being held on Saturday 24<sup>th</sup> October 2015 be noted;**

- 8. The date of the Mayoral visit to the NP was agreed to be Thursday 21st January 2016 and that the Communications Working Group be requested to undertake the organization of the visit to include an early start of one hour to allow time for rush hour traffic issues on the A4018 to be realized;**
- 9. The update on the development of the Bristol Arena be noted.**

**11. Any other business**

- (a) Councillor Gollop – referred to Eastfield Road works, culvert collapse, crosses two wards asked if NP members could make queries to apply pressure to find out what exactly was going on;
- (b) Councillor Gollop – had received an e-mail from former Chair of Round Table in respect of W-o-T Neighbourhood Forum of 13 May 2015 citing that the Minutes of the meeting were spurious in respect of the motivation behind the annual charity fireworks fiesta at Canford Park and asked that Councillor Gollop raise this with appropriate council officers to note his objection to the comments made. The Chair of the NP offered to help if he could in addition to this and asked Neighbourhood officers to investigate;
- (c) Councillor Morgan – referred to the referred to Henleaze Road, the section between the junction with Northumbria Drive that leads to Westbury Road and the Downs where there were no yellow lines to restrict parking but where uncontrolled parking had caused problems. Local Neighbourhood Watch volunteers had spoken to motorists using the parking space and this had help reduce the problem. The NP was requested to be aware of this as this could become an issue and there were no proposals to restrict parking until 2016/17.

(The meeting ended at 8.55 pm)

CHAIR